

QUALITY IMPROVEMENT PLAN

1. ORGANIZATION/ FACILITY DETAILS	
<ul style="list-style-type: none"> • Facility/Organization Name 	
<ul style="list-style-type: none"> • District 	
<ul style="list-style-type: none"> • QI Plan Period (dd/mm/yy-dd/mm/yy) 	

2. ORGANIZATION MISSION VISION	
<ul style="list-style-type: none"> • Mission 	
<ul style="list-style-type: none"> • Vision 	
<ul style="list-style-type: none"> • Values 	

3. ORGANIZATION'S QI TEAM:	
QI Lead (Name): Roles/ Responsibilities:	
QI Team Member 1 (Name): Roles/ Responsibilities:	
QI Team Member 2 (Name): Roles/ Responsibilities:	
QI Team Member 3 (Name): Roles/ Responsibilities:	
QI Team Member 4 (Name): Roles/ Responsibilities:	

4. QI COLLABORATING STAKEHOLDERS: (Implementing Partners, NGOs, CBOs etc.)	
Collaborator 1: Nature of Collaboration:	
Collaborator 2: Nature of Collaboration:	
Collaborator 3:	



Nature of Collaboration:	
Collaborator 4:	
Nature of Collaboration:	

5. KEY QUALITY CONCEPTS: <i>(Define Any Key QI concepts to be used.)</i>

6. TRAINING/MENTORING SUPPORT: <i>(For QI staff)</i>

7. QI PRIORITY AREAS:	
Priority Area 1:	
Priority Area 2:	
Priority Area 3:	
Priority Area 4:	

8. QI GOALS AND OBJECTIVES	
▪ GOAL	
▪ GOAL (2) If any	
▪ Objective 1	

▪ Objective 2	
▪ Objective 3	
▪ Objective 4	

9. PERFORMANCE MEASUREMENT

Performance Indicator 1:

▪ Indicator Name/Type:	
▪ Indicator Definition:	
▪ Numerator:	
▪ Denominator:	
▪ Data Source(s):	
▪ Data Collection Plan:	
▪ Frequency of Assessment:	
▪ Target (%):	

Performance Indicator 2:

▪ Indicator Name/Type:	
▪ Indicator Definition:	
▪ Numerator:	
▪ Denominator:	
▪ Data Source(s):	
▪ Data Collection Plan:	
▪ Frequency of Assessment:	
▪ Target (%):	

Performance Indicator 3:

▪ Indicator Name/Type:	
▪ Indicator Definition:	
▪ Numerator:	



▪ Denominator:	
▪ Data Source(s):	
▪ Data Collection Plan:	
▪ Frequency of Assessment:	
▪ Target (%):	

Performance Indicator 4:

▪ Indicator Name/Type:	
▪ Indicator Definition:	
▪ Numerator:	
▪ Denominator:	
▪ Data Source(s):	
▪ Data Collection Plan:	
▪ Frequency of Assessment:	
▪ Target (%):	

10. DATA ANALYSIS PLAN:

▪ Describe in detail how data for the QI plan will be analysed	
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11. QI METHOD TOOLS TO BE USED:

QI Tool 1:

▪ QI Tool Name:	
▪ Intended Use:	

QI Tool 2:

▪ QI Tool Name:	
▪ Intended Use:	

QI Tool 3:

▪ QI Tool Name:	
▪ Intended Use:	

QI Tool 4:	
▪ QI Tool Name:	
▪ Intended Use:	

12. QI METHOD: PDSA CYCLE	
Plan:	
▪ Problem identification	Problem identification will be performed using program data and QI tools for visualizing data (graphs/ charts); for root cause analysis (driver diagram/ fishbone diagram) and for prioritizing change ideas (prioritization matrix).
▪ Goal setting	The QI team will set goals specific to the change ideas identified for testing using the PDSA cycle. Hypothesis for the test will be generated as well.
▪ Activity planning	The QI team will plan activities that involve allocation of resources, assignment of responsibilities, and determination of project timelines.
▪ Performance measurement	Indicators described above will be used to track project progress and will be collected at the defined frequencies
Do:	The QI team will implement the project in line with the responsibilities assigned to each team member, within the defined timelines
Study:	Data collected during the DO phase will be analysed using Microsoft Excel and QI tools. Review meetings will be held monthly to discuss the indicators being tracked
Act:	The QI team will based on the findings of project review in the STUDY phase make a decision on whether to scale up implementation of the change idea, refine the testing of the change idea, or discard the change idea all together.

13. COMMUNICATION PLAN:	
Internal (Team Members):	
▪ Frequency:	
▪ Method(s):	
Internal (Management):	
▪ Frequency:	

▪ Method(s):	
External (DHMT):	
▪ Frequency:	
▪ Method(s):	
External (Collaborating Stakeholders):	
▪ Frequency:	
▪ Method(s):	

14. EVALUATION/ QUALITY ASSURANCE ACTIVITIS				
Organization:	Type of Evaluation	Area of Evaluation	Resources	Frequency of Evaluation

15. QI WORKPLAN:		
Objective 1:		
Activity:	Responsible	By When
Activity #1:		
Activity #2:		
Activity #3:		
Activity #4:		
Objective 2:		
Activity:	Responsible	By When
Activity #1:		
Activity #2:		
Activity #3:		
Activity #4:		
Objective 3:		
Activity:	Responsible	By When
Activity #1:		
Activity #2:		
Activity #3:		
Activity #4:		
Objective 4:		
Activity:	Responsible	By When
Activity #1:		
Activity #2:		



Activity #3:		
Activity #4:		