

Standard Evaluation System (SES) form for any initiated PDSA cycle

(Standard Format for Documentation of Quality Improvement work)

Site Name: _____ -

Part A: Planning worksheet

Improvement Objective:

Indicators:

NB: Source of data

Description of Problem:

Briefly describe the problem being addressed and gaps between the current situation and your improvement objective.

Process Analysis:

Which steps in the process of care are currently problematic?

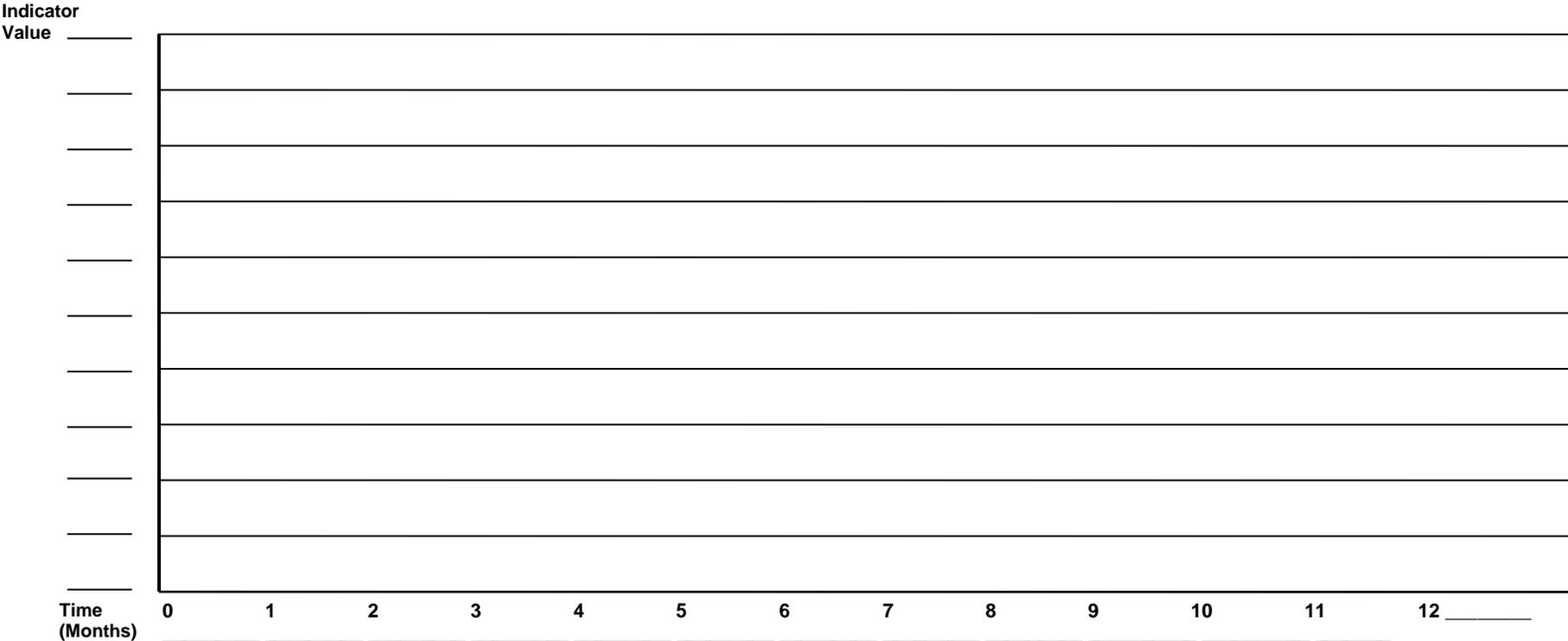
Part B: Changes Worksheet

In the table below, please list all the changes you will introduce

Tested Changes: Use 1-2 sentences to briefly describe the tested change	Planned Start Date:	End Date (if applicable)	Responsible person	Comments: Note here any evidence that the change took place; and potential reasons why it was or was not effective such as key barriers or important enabling factors.

Part C: Graph: Describe the indicator(s) you have used, including the value of the numerator and denominator. Annotate your graph based on the time the change was introduced or ended. You may use the change's number (from the table above) to annotate.

Name of the indicator:
 Definition of the numerator:
 Definition of the denominator:



Indicator #1 (_____)

Numerator													
Denominator													
%													